



Tax Senior

BRIXEY & MEYER, INC | TAX SENIOR | CINCINNATI & DAYTON

PRIMARY JOB RESPONSIBILITIES

Preparation or review of federal, state and local income tax returns for individuals and businesses. Manage multiple client relationships with direct interaction with clients. Candidate will handle day to day tax questions as they arise and engage in year end tax planning. Business entities are primarily S corporations and LLCs across many different industries including manufacturing, restaurant/retail, distribution, and health care.

LEVEL OF AUTHORITY

Perform routine duties independently, setting priorities and scheduling own work in accordance with established and general policies and procedures. Candidate will be held responsible for sound judgment, thoroughness, competence and ability to interact effectively with our clients and people of our firm.

ESSENTIAL JOB FUNCTIONS

- Proficient with tax compliance matters including corporate, LLC, S corporation, and individual income tax returns
- Process oriented with strong organizational skills and the ability to handle multiple responsibilities and meet deadlines
- Proven ability to work both individually as well as collaboratively within a team setting
- Strong technology skills including tax software, electronic workpapers, and Microsoft Office
- Excellent research and documentation skills
- Excellent interpersonal, oral and written communication skills
- Detail oriented to ensure quality of work product
- Strong accounting skills
- Commitment to the Firm's core values by modeling appropriate behaviors and acting with respect and integrity in interactions inside and outside of the Firm

QUALIFICATIONS

- B.A. degree in accounting required, masters degree or continuing coursework is preferred
- 3 - 4 years of public accounting experience is preferred
- CPA license or working to achieve that objective
- Exceptional technical skills
- Dedication to teamwork and leadership
- Ability to direct and deploy staff consultants
- Effective verbal and written communication skills
- Ability to handle multiple tasks simultaneously
- Excellent client relationship and business development skills
- Valid Driver's License required
- Safe driving record (DMV documentation required)

COMPANY BACKGROUND

Brixey & Meyer was formed in 2002 and is a registered accounting firm with the State of Ohio with offices located in Dayton, Columbus, Milford & Sharonville.

The mission of our firm is to have a positive impact on the people of our firm and the people we serve. Our focus is to deliver the services of a large firm with the continuity, creativity and care of a specialty firm. Our philosophy emphasizes a close working relationship with clients to identify and implement practical solutions to problems and provide clear, realistic advice.

As a five time "Best Places to Work" winner, our mission is to create extraordinary value for our people and our clients by building an organization with a distinctive culture attuned to the needs of our people, our clients and our communities.

We offer competitive pay and employee benefits that include medical, dental, life insurance, 401k with employer match and continued education programs. All benefits are designed to promote employee health and well-being while assisting our people to achieve their desired work-life balance